

CCCVIA

NOTICE OF AGM 2024



Agenda

To be held via at the CCCV clubrooms on Thursday 17th October 2024 at 8:00 pm.

- Welcome Please sign the Attendance Register.
- Apologies
- Confirmation of Minutes of 2023 AGM
- As per October 2024 “Special Newsletter”
- Chairman’s Report

Treasurer’s Overview

Financial Statements including Profit & Loss for the year ended 30 June 2024; Balance Sheet as at 30 June 2024 & Certification of Annual Accounts signed by Treasurer/Secretary & President.

Review of Annual Membership Fees

Membership fees are to remain unchanged as follows:

Metropolitan (soft copy Newsletter)	\$ 50
Country (soft copy Newsletter)	\$ 35
Hardcopy magazine additional fee (metro or country)	\$ 45
Subsequent Family member (limited to one member residing at same address)	\$ 15
Each of the above allows the registration of one vehicle CPS vehicle and is entitled to one vote.	
Subsequent CPS vehicle (no other rights)	\$ 15

Election of Committee Members

The Constitution requires a secret ballot in cases where there is more than one nominee for an available position. It is proposed that unless any member, being eligible to vote, requires a secret ballot, that the election for that position be conducted by a show of hands.

YOUR COMMITTEE

The role of your Committee is, in one sentence, to manage the business of the Club. The Committee consists of a President, Vice-President, Secretary, Treasurer and ordinary members.

Each committee member is involved with organising and managing club activities and events; taking part in discussion of club policies and management; providing articles for inclusion in “The Newsletter” and showing initiative in promoting the Club. Looking to the specified positions as mandated by the Associations Act:

The President leads the direction of the Club and is so doing also:

- Takes primary responsibility for the Club’s administration;
- Represents the Club community or other forums;
- Sets the Committee agenda and chairs all meetings;
- Welcomes new members to the Club;
- Presents Awards for Concours and other club competitions;

- Ensures the Club complies with the Associations Reform Act 2012 and the Club's Constitution;
- Determines the distribution of tasks and their priority between committee members.

The Vice-President assists the President in all manner of things as detailed above and stands-in for meetings and events, as required.

The Secretary performs any secretarial duty or function required under the Act together with and including:

- Maintaining the register of members;
- Keeping custody of the common seal and except for the financial records, all books, documents and securities;
- Providing members with access to the register of members, the minutes of general meetings, and other books and documents;
- Receiving and distributing incoming mail;
- Recording outgoing correspondence;
- Maintaining minutes of meetings;
- Preparation and lodgment of Dept of Justice Annual Return.

The Treasurer controls all manner of financial transactions including:

- Receive all moneys paid to or received by the Club, issue receipts and ensure prompt banking;
- Make payments authorised by the Committee;
- Ensure cheques /payments are signed / authorised by at least 2 committee members;
- Keep proper records and supporting documentation;
- Maintain simple accounting system to record all transactions and report to Committee on all aspects of payments, receipts, revenues and costs;
- Maintain proper control on access to club funds;
- Coordinate the preparation of the Club's financial statements of the Club and their certification by the Committee prior to their submission to the annual general meeting.

The ordinary committee members have varying roles within the Committee which may or may not require regular attendance at Committee meetings. Such roles include:

- Events Officer who liaises with members on proposed events, co-ordinates collection of details and draws-up notices for inclusion in The Newsletter and website;
- Other roles include Membership Officer, Club Shop Manager, Librarian, Website Manager and CPS Permit Secretaries.

If you are interested to taking on any role in the Committee and the Club more broadly, speak to an existing committee member. Your contribution will always be warmly welcomed and highly valued.

Nominations for Committee positions at time of going to press are:

President	Michael Faulks
Vice President	
Secretary	
Treasurer	Peter Moloney
Membership Officer	John Wyers
Events manager	Dave Rogers
Club Shop	Wolfgang Siem
Ordinary Members	John Parsons
	Nick Hutton



CITROËN CAR CLUB OF VICTORIA INC

ABN 74 557 610 508

MINUTES OF Annual General Meeting

6.30 pm Thursday 19/10/2023

Present	Peter Moloney (Treasurer) Also standing in as President. John Parsons, (Library), David Rogers (Events, Raid, Cit-in etc), Ian Downie (minutes, Secretary), Nick Hutton (Web.), Brian James (magazine) John Wyers (Membership), Wolfgang Siem (Club Shop)	
Apologies	Michael Faulks (President) was away overseas	
Opening of AGM by stand-in President Peter Moloney	The evening began with a delicious meal prepared by Kate and Peter Moloney Peter Moloney welcomed everyone and then went through the necessary AGM details. He noted that there are at least 50 people in attendance	
Garth	Peter discussed a recently deceased club member, Garth Campbell, outlining. <ol style="list-style-type: none"> 1. His long- term membership 2. His hosting of technical days at Koo-we-rup 3. His technical expertise 	
Finance Report	Peter Maloney advised the following. <ul style="list-style-type: none"> • The Club had a deficit of less than \$1000. Peter advised that, nevertheless, financial position is good and also noted. <ul style="list-style-type: none"> ○ Bank Charges (Credit Card) charges have been reduced by more than \$500 per annum. ○ Reduced Club Hub charges of 	
Membership Report	John Wyers advised that membership was static during the year with close to 300 members	
2022 AGM documents	Ian Downie made available all of last years required documents	
Committee membership	Peter Moloney advised that, as required, all committee members had stood down. He also advised that despite extensive communications before the AGM no member had stepped forward to stand for a position on committee, And as no further members presented themselves, called the AGM to a close	

Close of meeting The AGM was closed at 8:00

Confirmed by Secretary on behalf of the Committee.

_____ *Ian Downie* _____ Date: 2/11/2023

President's Report



This is my second year in the role of Club President and what a year it has been. The club continues to grow and it has been nice to see a constant stream of new and younger members joining our ranks. There seems to be an increasing enthusiasm for the late 80s and 90's models which seems to be helping on that front. Interest in new Citroens may be declining as evidenced by a letter I received from Citroen Australia today but there is still plenty of interest in the brand as a whole. The committee often receives requests for cars to be displayed at shows or events.

The committee has put a lot of energy into keeping the club running smoothly and for that I'd like to thank all of them. It is because of them that the job of President is a thoroughly enjoyable one. I'd highly encourage anyone who is interested in joining the committee or organising events to put their hand up at the AGM. If a titled position sounds to onerous then there are general committee positions as well for helping out with events or coming up with new ideas for running the club. Most of the current committee members are re-running for next year but that shouldn't stop anyone from putting their nomination in.

This year we have made some big changes to how club events are organized and how the club is generally run, hopefully for the better. The club magazine has been merged with CCOCA which has saved the CCCV newsletter from becoming history. The mix of club nights at the club rooms and at various pubs around Melbourne has been a great success with more members generally turning up at both compared with the last few years. We've had a full calendar of varied events including a few new ideas so hopefully everyone found something that appealed to them. The highlight for me was the concours held at Ripponlea Estate which turned into more of a club picnic than a car show. The amount of interest in the cars was wonderful to see from people of all generations. We even managed to attract some former members back to the fold. Thank you all for giving me the keys to the castle and perhaps letting me stick around for another year.

Michael Faulks
President

Secretary's Report



My duties as Secretary have covered the following areas.

Minutes and Agendas

- Taking minutes of CCCV Committee Meetings
- Distributing those minutes, by email, to all the Committee Members
- More recently, producing an Agenda for up-coming Committee meetings and emailing this Agenda to Committee Members
- In addition, and again, more recently, bringing a hard copy of the Agenda to Committee meetings (A copy for each Committee Member) with the following attachments:
 - Previous Meeting Minutes
 - Latest Membership Report (from Membership Manager)
 - Latest Finance Report (from Financial Manager)

Ad Hoc activities.

- Certain items arise during Committee meetings which are allocated by the Committee to an appropriate Committee Member. The most recent was taking over as Liaison person for the "Motors and Masterpieces" event while the Event Co-Ordinator was on a very long 2CV Raid.

Victorian Government Consumer Affairs

- The Victorian Government requires CCCV to complete an on-line report (Approximately one month after the AGM). I have completed this report.

Contact with outside stakeholders.

- The secretary has a CCCV e-mail address so detailed in the Club Magazine and the Club Website. I have replied to any of these emails.

Ian Downie
Secretary

Treasurer's Report



Income Statement

Year to 30 June 2024

	2024	2023	
Income			
Subscriptions Received	13,015	12,835	
Advertising Income	1,940	980	Overdue advertisers
Club Shop Sales	186	142	
LHM Sales	496	324	
Sphere Regassing	100	25	
Interest Income	335	40	
French Car Festival Income	2,650	0	
Total Income	18,722	14,346	
Expenses			
Newsletter Printing	2,944	4,150	
Newsletter Postage	1,535	1,215	
Sphere Re gas Expenses / Pump	0	0	
Membership Expenses	1,674	1,570	Renegotiated software
Credit card expenses	241	805	Renegotiated vendor
Events	1,471	2,030	
Club Night & Runs	1,182	1,039	
Dues, Subscriptions (AOMC) and CAV fees	298	311	
French Car Festival	1,623	140	
Web site hosting	0	1,692	Forward payment for discount
Insurance	1,052	932	
LHM	766	0	
New Tools / assets	0	100	
Club Shop	0	498	
Hall Rent	1,445	1,087	
Total Expenses	14,231	15,569	
Operating Surplus / Loss	4,491	-1,223	

Note:

the above accounts are prepared on the cash method

membership rates have been held at the same level for eight years.

There is currently no intention to change this

The surplus reflects negotiations to reduce the cost of the membership system and credit card charges

Higher interest rates have also contributed to increased income

Finally the French Car festival yielded a good profit which was shared with CCOCA

Balance Sheet

As at 30 June 2024

Assets	2024	2023	
Cash at Bank	17,411	13,256	
Investment Deposits	13,768	13,432	
Rental deposit - gas tank	50	50	
Club Shop	1,500	1,500	Nominal value as full valuation unrealistic
LHM	200	200	
Library	1,000	1,000	Nominal value as full valuation unrealistic
Tools	1,491	1,491	Cost
Sphere gas recharger	500	500	Nominal value as full valuation unrealistic
Club Rooms security deposit	250	250	
Total Assets	36,170	31,679	
Liabilities	0	0	
Net Assets	31,679	31,679	

Membership Secretary Report



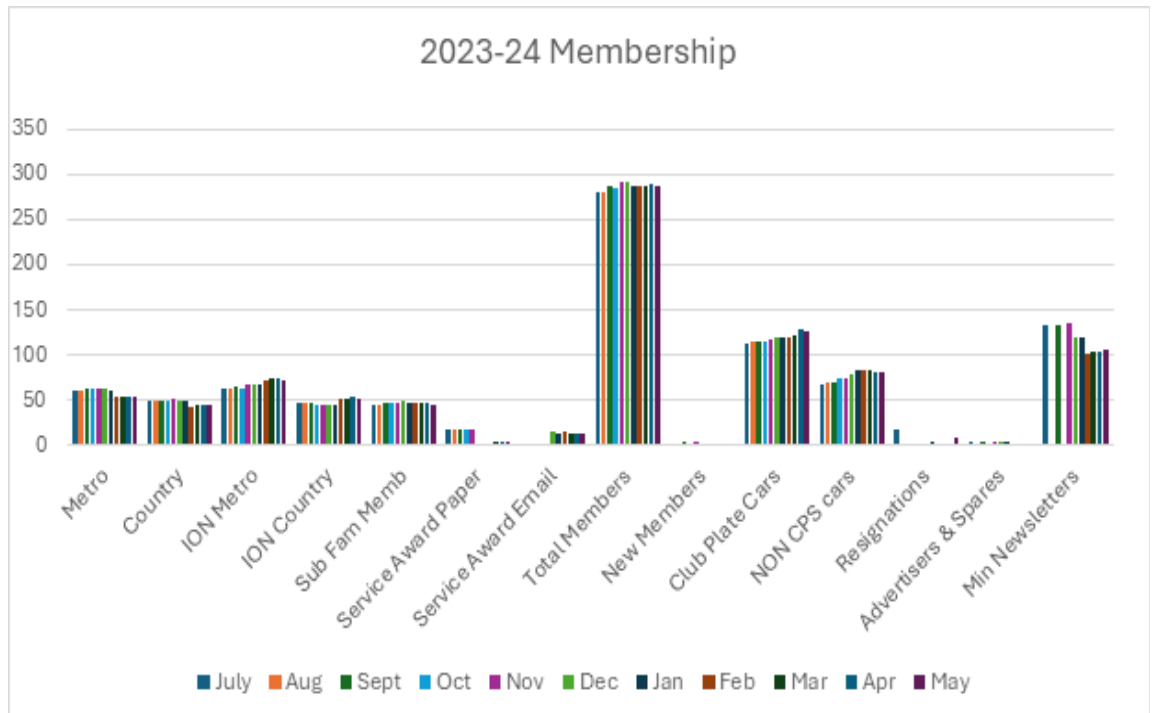
Membership numbers during this financial year have been relatively stable with 281 at the start in July '23 and 286 in June '24. The majority live in the Metropolitan and Country areas of Victoria with a few members living interstate.

The Club Plate signatories are kept busy with the number of CPS cars rising to 132 in June '24. It is pointed out to those members that they must remain financial while having vehicles under this scheme.

The club also keeps a register of members normally registered vehicles on the Club Website. So far we have 80 on the list.

Bi-Monthly hard copy editions (105) of the combined CCCV Newsletter with CCOCA's Front Drive are posted to members.

John Wyers.
Membership Secretary



Events Secretary Report



There has been a full calendar of events that members of the Citroen car club of Victoria have been able to attend in 2024

Club Nights

When planning the Club nights for 2024, the committee decided that alternate months would be held out of the Club rooms and in restaurants scattered around Melbourne. These have been very well received and have resulted in quite a few new members joining in to the social activities of the club, these will continue in 2025

In the alternate months between the Restaurant visits, those meetings that have been held in the Club room have had many varied topics including swap night, members travel tales, technical offsite visit to all head Services and a movie night where the Club provided pizza and popcorn and the movie feature some iconic scenes with two CVs and caravans plus we had a members a restoration project night. Something for everyone.

Monthly runs

The joint outing relationship with CCOCA has been working particularly well, both clubs have participated in the organisation and planning of a whole range of activities some of which are simply day events and some overnight multi day events. These have included our combined Christmas barbecue and Australia Day barbecue, a visit to the Lindsay Fox Museum and a pub lunch. Our concourse at Rippon Lea, a narrow gauge railway visit up in Kerridale and an inter-club activity with the BMC- Leyland club called the Battle of Waterloo, which now is going to be a permanent place on our calendar. We've also had Vietnamese cooking classes and a new event, Motors and Masterpieces where members of both clubs will be displaying their cars to a wide audience. Not forgetting the French Car festival which is always a big treat for us to attend and this time it was organised by the Renault club.

The committee has strived to make all events accessible to all Club members but next year we will concentrate on trying to provide events in which our regional members can also take part.

David Rogers
Events coordinator

Web Admin Report



The responsibilities of the Club's Website Manager can be summarised as being:

- management of the website's content, including writing new content as required;
- creating new pages and functionality as required;
- Implementing, maintaining and sunsetting software plugins;
- editing and auditing existing content, and removing outdated content as required;
- identifying and troubleshooting website technical issues;
- ensuring website functionality and performing software updates as needed.

In addition to the preceding responsibilities relating to the Club's website, the Website Manager is also responsible for sending out e-mails to members alerting them to:

- Club activities, and activities of other automobile related clubs and organisations;
- sales, wants and free disposals of cars, parts, accessories, memorabilia, etc., which are Citroën, or directly Citroën related – this is a free service to Club members, but subject to payment of an advertising fee for non-members;
- any other information that Club committee members consider may be of interest to members.

Also, since the Club ceased preparing its own Newsletter and an agreement was made with the Citroën Classic Owners' Club of Australia to produce a magazine on behalf of both Clubs, that is commencing in February of this year, the Website Manger has become responsible for making an electronic lodgement of a copy of each edition of the joint Clubs' magazine with the National Library of Australia.

I can report and confirm to members that, to the extent that each and all of these responsibilities have been necessary, or applicable, they have been satisfactorily carried out over the last 12 months. In particular, I would note that a quite significant number of members (and a small number of non-members) have availed themselves of the for sale, wanted and free disposal service and in the majority of cases have achieved a positive result.

I am pleased to offer myself to continue in the position of the Club's Website Manager for the 2024/25 year.

Nick Hutton
Website Manager

Librarian's Report



In recent years there has been a cascade of events that have challenged successive librarians and have seriously affected the availability of books to CCCV members. These events have included losses due to flood damage, the large influx of the George Hamada bequest (a happy event but involving lots of work) and, most recently, the terminal crash of the library computer which necessitated not only a new computer but a complete stocktake and a new library software system.

I can now report that this work is now complete and the library is open for business. We now have the complete library list up on the club website for members to browse and be surprised at the wide variety of workshop manuals, model specific books and interesting general motoring interest books now available for borrowing. The process is that loans and returns will be on the club nights when we meet at Norcal Road and the loan period will be two months to fit in with those meetings.

We look forward to lots of motoring borrowing and reading from members from now on. My thanks to all who helped with the library restoration work.

I am happy to continue as librarian for the next year but will seek a replacement for 2025.

John Parsons

Committee Elections & Proxy

Should you be unable to attend the AGM and wish to nominate a proxy to vote on your behalf then please fill out the google form at the below address/link

<https://forms.gle/UUY3tnDqKiu7ANaY8>

You can also use this link to nominate members for committee positions

To RSVP for the pre AGM dinner please follow the link below

<https://forms.gle/F5zEJmeSRcLFYc569>