



NEWSLETTER

THE JOURNAL OF THE CITROËN CAR CLUB OF VICTORIA Inc.

Internet: www.citcarclubvic.org.au

October 2018

AGM

DOCUMENTS

NOTICE OF MEETING

AGENDA

PROXY FORM

FINANCIAL STATEMENTS

NOTICE OF MEETING

AGM

Members of the Citroen Car Club of Victoria are advised that our annual AGM will be held at the CCCV Clubrooms on:

**DATE: OCTOBER THURSDAY 18TH
2018**

TIME: 8.00PM

**ADDRESS: 8/41 NORCAL ROAD
NUNAWADING.**

Particular positions to be filled are:

President and Vice-President.

2018 NOMINATION FORM:

ELECTION OF Citroen Car Club of Victoria Inc. OFFICE BEARER / COMMITTEE MEMBER

I, _____ being a financial member of the Citroën Car Club of Victoria Inc. (ABN 74 557 610 508) hereby nominate
_____ as a candidate for the position of:

☐ President ☐ Vice-President ☐ Treasurer ☐ Secretary ☐ Ordinary Member

(You may tick more than ONE box. Each position will be considered in order as given above. This Nomination Form can only be used for ONE person.)

Nominee's Name: _____ Nominee's Signature: _____

Proposer's Name: _____ Proposer's Signature: _____

Note: All signatories must be CCCV Inc. financial members. Nominee must sign for the Nomination to be valid. Proposer's signature is optional. This notice must be delivered to any Committee member by no later than 8pm Thursday 18 October 2018.

2018 PROXY FORM

I _____ of _____

being a member of CITROËN CAR CLUB OF VICTORIA INC (ABN 74 557 610 508) and entitled to attend and vote, hereby appoint

	The Chairman of the Meeting (mark with an "X")	OR	
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OR, if no person is named above, the Chairman of the Meeting, as my proxy to act generally and to vote, on my behalf, in accordance with the following directions (or if no directions are given, as the proxy sees fit), at the Annual General Meeting to be held at 8:00 PM on Thursday 18 October 2018 and at any adjournment of that meeting. I acknowledge that the Chairman of the Meeting intends to vote undirected proxy appointments in favour of the items of business.

Voting directions

Please indicate your directions with an "X" below:

Agenda item	For	Against	Abstain*
1 Election of Committee members Office bearers & general Committee member positions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Signed this _____ day of _____ 2017
Member Signature:

Notes

In order for this Proxy Form to be valid, it must be lodged not less than 24 hours before the commencement of the Annual General Meeting. Lodgement may be made by delivery, post, facsimile, or email to any member of the Committee. * If the Abstain box is marked, you are directing your proxy not to vote on

AGENDA – CCCV AGM 2018

To be held at 8/41 Norcal Road, Nunawading
on Thursday 18th October 2018 at 8:00 pm.

Welcome Please sign the Attendance Register.

Apologies

Confirmation of Minutes of 2017 AGM

As per October 2017 "Special Newsletter"

Chairman's Report

Treasurer's Overview

Financial Statements including Profit & Loss for the year ended 30 June 2018; Balance Sheet as at 30 June 2018 & Certification of Annual Accounts signed by Treasurer/Secretary & President.

Review of Annual Membership Fees

Membership fees are to remain unchanged as follows:

- **Metropolitan** (hard copy Newsletter) \$ 70
 - **Country** (hard copy Newsletter) \$ 55
 - **Internet** (soft copy Newsletter) discount: -
\$50 Metropolitan /\$35 Country
 - **Subsequent Family member** \$ 15 (limited to one member residing at same address)
- Each of the above allows the registration of one vehicle CPS vehicle and is entitled to one vote.
- **Subsequent CPS vehicle** (no other rights) \$ 15

Election of Committee Members

The Constitution requires a secret ballot in cases where there is more than one nominee for an available position. It is proposed that unless any member, being eligible to vote, requires a secret ballot, that the election for that position be conducted by a show of hands.

YOUR COMMITTEE

The role of your Committee is, in one sentence, to manage the business of the Club. The Committee consists of a President, Vice-President, Secretary, Treasurer and ordinary members.

Each committee member is involved with organising and managing club activities and events; taking part in discussion of club policies and management; providing articles for inclusion in "The Newsletter" and showing initiative in promoting the Club. Looking to the specified positions as mandated by the Associations Act:

The **President** leads the direction of the Club and is so doing also:

- Takes primary responsibility for the Club's administration;
- Represents the Club community or other forums;
- Sets the Committee agenda and chairs all meetings;
- Welcomes new members to the Club;
- Presents Awards for Concours and other club competitions;
- Ensures the Club complies with the Associations Reform Act 2012 and the Club's Constitution;
- Determines the distribution of tasks and their priority between committee members.

The **Vice-President** assists the President in all manner of things as detailed above and stands-in for meetings and events, as required.

The **Secretary** performs any secretarial duty or function required under the Act together with and including:

- Maintaining the register of members;

Keeping custody of the common seal and except for the financial records, all books, documents and securities;

- Providing members with access to the register of members, the minutes of general meetings, and other books and documents;
- Receiving and distributing incoming mail;
- Recording outgoing correspondence;
- Maintaining minutes of meetings;
- Preparation and lodgement of Dept of Justice Annual Return.

The **Treasurer** controls all manner of financial transactions including:

- Receive all moneys paid to or received by the Club, issue receipts and ensure prompt banking;
- Make payments authorised by the Committee;
- Ensure cheques /payments are signed / authorised by at least 2 committee members;
- Keep proper records and supporting documentation;
- Maintain simple accounting system to record all transactions and report to Committee on all aspects of payments, receipts, revenues and costs;
- Maintain proper control on access to club funds;
- Coordinate the preparation of the Club's financial statements of the Club and their certification by the Committee prior to their submission to the annual general meeting.

The **ordinary committee members** have varying roles within the Committee which may or may not require regular attendance at Committee meetings. Such roles include:

Events Officer who liaises with members on proposed events, co-ordinates collection of details and draws-up notices for inclusion in The Newsletter and web-site;

Newsletter Editor whose role is to ensure the prompt and timely production of physical and soft copy of "The Newsletter" as well as lead the sourcing of articles of interest to club members;

Other roles include **Membership Officer, Club Shop Manager, Librarian, Website Manager** and **CPS Permit Secretaries**.

If you are interested to taking on any role in the Committee and the Club more broadly, speak to an existing committee member. Your contribution will always be warmly welcomed and highly valued.

Nominations for Committee positions at time of going to press are:

President	Vacant
Vice-President	Vacant
Secretary	Bruno Tonizzo
Treasurer	Peter Moloney
Membership Officer	John Wyers
Newsletter Editor	Brian James
Ordinary members	Ian Downie



CITROËN CAR CLUB OF VICTORIA INC

ABN 74 557 610 508

MINUTES OF AGM

Held at 8/41 Norcal Rd Nunawading – 19 October 2017 8:00PM

Present: Chairman: John Parsons
Refer attendance book.
Proxies: Nil

Apologies: Michael Spark, Peter Jelly, John Fedorko, Peter Moloney, John Wyers, Tom Grucza.

Welcome: Chairman of Committee, John Parsons, welcomed club members to the 2017 Annual General Meeting of the Citroen Car Club of Victoria Inc.
There being a quorum of members (10% of members) present in accordance with the Club's Constitution, the meeting was declared open.

Minutes: Minutes of the previous AGM held 5th October 2016, copies of which were available to the current meeting in hard copy and were available on the website, were confirmed by the meeting as true and correct. Moved Wolfgang Siem, Seconded by Kirk Kirkcaldy.

Chairman's Report: The Chairman of Committee, John Parsons, presented his Report.

This year has been a very successful year for the club. We have moved our General meetings to very modern facilities in Nunawading with great storage, a library and the opening dinner was a huge success. We had a full and varied range of activities including Restoration workshops, car racing at Rob Roy Hill Climb, many social events and interesting guest speakers.

Of note the joint events held with CCOCA were very successful enabling the workload to be shared between the two clubs with more planned for the next year, starting with a joint planning meeting in December. Joint events with Renault and Peugeot may grow next year.

Events of note during the year included:

- Joint CCCV/CCCOA Xmas BBQ
- Bastille day
- Club Runs
- Motor Classica
- French Car Festival
- CCCV Concourse

The Chairman thanked all current members of the committee for their individual contributions. In particular, he thanked retiring Vice President Tom Grucza who has a most impressive record of service to CCCV.

Thanks also to Brian James who rolls out The Newsletter every month – keeping all members informed and keen in our great marque, Citroën.

It is at the AGM that all committee must stand down.

The president commended his Report to the meeting.

Treasurer's Report: John Parsons presented the Treasurer - Peter Moloney's report as Peter Moloney was overseas. Copies of the report were available to the current meeting and online in the CCCV Website.

At the conclusion of the 2016 – 2017 financial year we had a surplus of \$2739.00 which shows that we have a good balance of fees and expenses. The weight of paper used to print the magazine will be slightly reduced in an effort to reduce production costs and postage.

CCCV makes LHM available to members at the best possible price. Now that TOTAL oils are available, we will be approaching TOTAL to get the best deal for LHM for the Club.

The Club shop is doing very well with Wolfgang expanding the range of items for sale to members.

The balance sheet needs to address the valuation of club assets. This will be done when Peter Moloney returns from overseas.

Ladies and gentlemen, I present to you the financial reports of the CCCV Inc. for the year ended to 30 June 2017. Moved by Graeme McDonald and Seconded by Ron Davies and carried.

The meeting had no questions in relation to the financial report

Review of annual membership/ joining fee: John Parson's noted that there would be no increase in fees for the 2017/18 financial year.

Election of Committee Members: All previous committee members had stood down and subject to other nominations, offered themselves for re-election, excepting as follows: Tom Gruzca.

The president asked the meeting if there were any additional nominations. Kirk Kirkcaldy said that if the Committee meetings are going to be held at the new Clubrooms, he will consider joining the committee.

The president asked the meeting if there were any objections to the renomination of the above committee members - those standing were duly elected.

The president noted that the committee was looking for a new Vice President and requested nominations for this role – none were forthcoming .

Other matters Member numbers are currently 262. There was a follow up of members with outstanding membership fees to improve the accuracy of our membership records. The average age of our members is increasing and there is a need to attract new younger members.

The results of the Club survey are being analysed and the results and feedback will be reviewed at the 2017 / 2018 planning meeting in December 2017.

Salman proposed that we look at holding the Committee meetings at the Clubrooms prior to the General Meetings. This will reduce the number of meetings per month for the Committee members and reduced travel. John Parsons agreed to discuss Salman's proposal at the next Committee meeting. Moved by Graeme McDonald and Seconded by Dave Rogers and carried.

Close of meeting There being no further business, the AGM of the CCCV Inc. was closed at 8:31PM.

Confirmed _____ Date _____

Citroen Car Club of Victoria

Income Statement

For the year to 30 June 2018

Income	
Subscriptions Received	12,970
Advertising Income	1,740
Events Income	1,330
Club Shop Sales	338
LHM Sales	892
Sphere Regassing	500
Sundry Receipts	175
Donations Received	719
Interest Income	321
Total Income	18,985

Expenses	
Newsletter Printing	7,640
Newsletter Postage	1,630
Sphere Regass Expenses / Pump	170
Membership Expenses	2,044
Credit Card costs	790
Club Night & Runs	820
Dues & Subscriptions	292
Events costs	1,169
Web site hosting	209
Insurance	530
Postage & Post box	293
LHM	-
Club Shop	1,385
Sundry	470
Hall Rent	1,491
Total Expenses	18,933

Operating Surplus	52
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Citroen Car Club of Victoria

Balance Sheet

as at 30 June 2018

Assets		
Cash at Bank	6,456	
Investment Deposits	12,477	
Rental deposit - gas tank	50	
Club Shop	1,500	At committee valuation
LHM	420	
Library (books and tools)	1,000	At committee valuation
Tools & Equipment	500	At committee valuation
Club Rooms security deposit	250	
Total Assets	22,653	

Liabilities	
	Nil
Net Assets / Club Member's Funds	22,653

